

North Central Chapter, Health Physics Society
Minutes of the Business Meeting
September, 26, 2008
St. Paul, Minnesota

Note: A copy of the executive meeting agenda can be found at the end of this report.

- 1.) Mike Lewandowski called the executive council meeting to order at 1:00 P. M.
- 2.) The spring minutes from 2008 were discussed and approved by the committee. The minutes were accepted as written and will be posted to the web site.
- 3.) Kimberly Knight-Wiegert presented Secretary-Treasurer's report. It was accepted and approved.

Chapter Membership

- 110 Full Time Members (1 new member Barbara Hodge Univ. of MN)
- 18 Emeritus Members
- 11 Affiliates (2 new Arrow-Tech, Inc. & MHF Logistical Solutions, Inc.)

Cash flow from spring 2008 to fall 2008

Date	Inflow	Outflow	
Apr-08	\$630		Meeting registrations and annual dues
4/28/2008	390		Walk in meeting registrations and annual dues
4/30/2008		#124 \$62.62	Promotional printing for meeting
6/20/2008	85		
7/2/2008		#126 453.71	Jason Flora for pen - promotion at Pitts. HP meeting
7/3/2008		#127 479.24	Daniel McGrane - promotional items for Pitts. HP meeting
7/9/2008		#128 90.65	Daniel McGrane - LAC art logo artwork completed
7/25/2008		#129 889.84	Iowa State University Fall meeting expenses
8/22/2008		#130 24.94	Daniel McGrane - Pitts. Meeting expenses
	390		Fall meeting registration and annual dues
9/24/2008	270		Fall meeting registration and annual dues
	\$1,765	\$2,001.00	
9/24/2008	Checking account	\$842.78	
9/24/2008	Savings account	\$873.92	

Constant budget items are the \$500.00 Science Teacher Award, a travel stipend of \$300.00 if the teacher comes to the meeting and the \$500.00 Wissink Memorial Lecturer speaker stipend.

4.) Chris Kessler reviewed the affiliate coordinator's report. The North Central Chapter of the Health Physics Society (NCCHPS) has 11 affiliate members for the calendar year 2008 to date generating \$275 in annual dues and vendors for spring 2008 meeting generated \$300.00. Two new affiliates (bring the total to 11) have been added since the spring meeting: Arrow-Tech, Inc. and MHF Logistical Solutions, Inc.

The NCCHPS web site reflects the current affiliate members.

Affiliates include;

- ADCO Services, Inc. (Len Warbiany)
- Arrow-Tech, Inc. (Ron Disrud)
- DEQ Technical Sales (Jeff Anspaugh)
- Global Dosimetry Solutions, Inc. (Tom Chwierut)
- HI-Q Environmental Products Company (Marc Held)
- ICX Radiation (Dale Elmore)
- MHF Logistical Solutions, Inc. (Eric Vogeley)
- Landauer (Gary Beardman)
- Philotechnics (Tom Klett)
- S&G Enterprises (Mark Griffith)
- Scientific Instrument Sales (Richard Love)

Two affiliate members agreed to exhibit at the meeting: Global Dosimetry (Tom Chwierut) & Landauer, Inc. (Gary Beardman). A copy of the Affiliate Members Report is on file with the secretary/treasurer.

- 5.) Dan requested and received 4 CEC credits for the spring 2008 meeting from the American Board of Health Physics. The course number will be posted on the web site for members in need of it. Steve Simpson volunteered will write up the news letter for this meeting.

Old Business:

Local Arrangements Committee report: Jan Braun & Dan McGrane – Co-chair the LAC committee. Jan Braun introduced herself for those who did not know her and she talked about the productive meeting they had last night. She talked about needing a lot of help with the LAC. Even if it is just for one day or one event. It will be on a first come first serve basis. This will start as early as the Friday before the meeting. We also need PEP proctors. Pep proctors can go into the class once all registered attendees are in. You can even bring in a spouse or family member in to help out. Dan also mentioned that we could use some help at the midyear San Antonio meeting.

Mike got back up to speak and talked about publications and information that will be on our own web site about the 2009 MN meeting and we also have the official web site that gives you all information on where to go and what to do once there.

New Business:

- 1.) We welcomed in the 2 new councilors, Jerry Artz and Robert McTaggart, and Glenn Sturchio, President Elec.
- 2.) We talked about separating the secretary and treasurers job to two individual positions. To do this we must make a change to the bylaws. We will be accepting volunteers for this position in March of 2009. Along with the President Elect and two executive council volunteers.

We talked about increasing our meeting fee to \$15.00 instead of \$10.00 to help with the increase of the meeting fees (especially for the cost of food and room rentals). If it is ok we will start this at the spring 2009 meeting. Jan Braun spoke and agreed and then the speaker Howard mentioned that some meetings like this are up to \$100.00.

Mike mentioned that with the Chapter's tax exempt 501(c)3 status it is beneficial to stay under \$25,000 and that we do not want to make money we want to come out even. We will receive \$3000 for being host chapter in MN and we will also bring some income coming in for the shirt sale and merchandise that Dan & I will bring in.

- 3.) The spring 2009 meeting locations will be hosted by Mary Ellen Jafari at Gundersen Lutheran Hospital in LaCrosse, WI.
- 4.) New Member applications were signed and approved by the committee. New members include Barbara Hodge, Arrow Tech, Inc. (Ron Disrud) and MHF Logistical Solution, Inc. (Erik Vogeley).

Active Committee Members:

Affiliate Coordinator – Chris Kessler
Website Coordinator – Mike Lewandowski
Local Arrangements Committee Co-chair – Jan Braun & Dan McGrane
Science Teacher Award Chair – Dan McGrane (interim)
Science Teacher Workshop Chair – Mike Lewandowski

President: Dan Miron
President-Elect: Doug Sturchio
Secretary Treasurer: Kimberly Knight-Wiegert
Councilor: Robert McTaggart, Jerry Artz, Leola DeKock & David Paulu

Brian Vetter is in charge of the Profession Development School which will take place prior to the July NHP meeting in NM. NORM TMO – Stay tune for registration. On the 16, 17 18 of July. Thanks to Chuck for pulling all your files on the previous professional school records for us.

Other Business:

- 1.) *Councilors position:*

The question came up on how can the councilors be more involved in leading the chapter. Items mentioned were rotating the writing up to the news letter, working on putting together a brochure about whom we are and what benefits do you get.

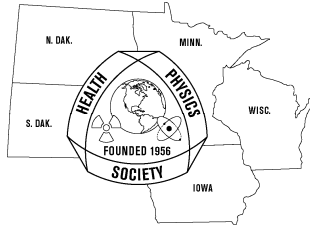
Steve and Mary Ellen will be moving off the councilor committee and the new ones Jerry and Robert will take over after the fall meeting.

Dan presented Mike Lewandowski with an award as the outgoing president. He made a number of points. He talked about that we have a very strong chapter in size, activates and other items. He stated that we have a great group of outreach activities and this helps bring in as many new members and ones we lose. He noted how professional of a network we are and everyone is extremely helpful in solving any problems we may have. We have great mentors especially for the new people who are just starting out in this type of career. He found it a privilege to serve as a president and president elect and thanked all the committee and members.

He also wanted to give a great thank you to Kelly Classic and Gen Roessler for being so supportive in all that they do at the National Level but yet still have time for us. Big thanks to everyone he stated.

Meeting adjourned at 1:00 pm.

Respectfully Submitted,
Kimberly Knight-Wiegert, NCCHPS Secretary/Treasurer



**NORTH
CENTRAL
CHAPTER**

North Central Chapter
Health Physics Society
Business Meeting Agenda
September 26, 2008
Sorin Hall
Hamline University
St. Paul, Minnesota

- 1. Call to order.**
- 2. Review/approve fall meeting minutes.**
- 3. Secretary/Treasurer's report – Kimberly Knight-Wiegert**
- 4. Affiliates Coordinator's report – Chris Kessler**
- 5. ABHP Continuing Education Credits.**

Old Business

- 1. Science & Education Committee report**
- 2. Science Teacher and National Student Science Awards**
- 3. Future Workshop Plan**
- 4. HPS Awards**
- 5. Local Arrangements Committee report - Jan Braun, Dan McGrane – co-chairs**
- 6. Other old business**

New Business

- 1. New member applications.**
- 2. State of the Chapter – Mike Lewandowski**
- 3. Transfer of authority**
- 4. Spring 2009 meeting location –**
- 5. Other new business.**